



CHIJ KATONG CONVENT

346 Marine Terrace, Singapore 449150

KC/G/46/2022

12 September 2022

Dear Parents/ Guardians

Welcome back to Term 4! Hope you have had the opportunity to rest and rejuvenate during the one week September holiday break. This memo will focus on key administrative matters for the end of the academic year.

1. Communications via School Website and Social Media

Information such as class timetable, assessment matters, CCA and school programmes is shared at URL: <https://www.chijkatongconvent.moe.edu.sg/the-kc-village/parents>.

Do continue to follow us on our social media for exciting updates!

Facebook: <https://www.facebook.com/CHIJKatongConventSG>

Instagram: <https://www.instagram.com/chijkatongconvent>

2. Academic Matters

a. Independent Learning Day (ILD)

Our students will continue to experience independent learning days this term during which they will stay at home to complete tasks set by teachers and carry out student-initiated learning to explore their personal interests. The ILD Schedule for Term 4 is as follows:

ILD Schedule	Remarks
Term 4 Week 1: 12 Sep	for Sec 1-3 students
Term 4 Week 3: 26 Sep	for Sec 1-3 students; 4N study break; 4E5N HBL

b. Assessment Matters

• School-based End-of-Year Examinations

The Secondary 1, 2 and 3 students will be sitting for the End-of-Year (EOY) examinations from **3 - 13 October**. A copy of the examination schedule was issued to students and to parents via PG on 31 Aug.

During the EOY exam period, Secondary 1, 2 and 3 students will be required to attend the flag-raising ceremony if the examination paper commences at 8.00/8.15am. They will not need to report to school if they do not have any paper on that day.

In addition, to further avoid long queues and overcrowding in the school canteen, the Secondary 3 students will begin their English Language paper at 9am on the first day of the examinations (i.e. 3 October). They will not have to attend morning assembly that day but will need to be present at the examination venue at least 15 minutes before the start of the paper. Please advise your child/ ward on her travel arrangements to school for that day.

Note that a valid medical certificate should be produced if any student is unwell to sit for the paper. Should the absence not be accompanied by a medical certificate, the school reserves the right to award zero mark for the paper. However, students who will miss the EOY exam due to Covid-19 reasons are requested to inform their form

teachers as soon as possible. They will be advised accordingly, and their absence will be accorded the same treatment as those on medical leave.

Secondary 1-3 students will not need to report to school on Marking Day, Friday, 14 October if they do **not** have to take the Drama Practical Examination.

Lessons will resume from Monday, 17 October. More information on this post-examination period will be sent at a later date.

• **English Language (EL) and Mother Tongue Languages (MTL) Oral Examinations**

The **EL e-oral examinations** will be taking place for all Secondary 3 students in Term 4, Week 3. The details of the sessions are as follows:

Date	Classes	Time	Holding Rm	Exam venue
27 Sep (Tues)	302 (SBB), 303 & 305	3.00 pm – 5.30 pm (Reporting time: 2.45 pm)	302 (SBB) & 303 – Level 6 (B6-08) 305 – Level 6 (B6-09)	Level 5 Classrooms
28 Sep (Wed)	307		AVA Room	Computer Lab 1
29 Sep (Thurs)	301 & 302		301 – Level 6 (B6-09) 302 – Level 6 (B6-08)	Level 5 Classrooms
30 Sep (Fri)	304 & 306		304 – Level 6 (B6-09) 306 – Level 6 (B6-08)	Level 5 Classrooms

The **MTL e-oral examinations** for the various levels will take place in Term 4, Week 3. Details of the sessions are as follows:

Date	Course/ Classes	Time	Venue
27 Sep (Tue)	2E MTL (including 2HCL and 2NA SBB students)	3.00 pm – 5.30 pm (Reporting Time: 2.45 pm)	<u>Exam Venue:</u> Level 2 and 3 Classrooms <i>Reporting venue:</i> Area outside FCE Lab 1 (Level 2, Classroom block)
28 Sep (Wed)	3E MTL (including 3NA OOS students)		
29 Sep (Thurs)	1NT MTL 2NT MTL 3NT MTL 3HCL		
30 Sep (Fri)	2NA MTL (including 2NT SBB students) 3NA MTL (including 3NT OOS students)		

Students must report to their holding areas punctually before the start of their session. To uphold the integrity of the examination, students will not be allowed to leave the venue once the examination begins. Students will be dismissed from the examination venue once they have been examined.

Parents/ guardians will be requested to take your child/ ward home should they turn up in school when they are unwell or when they are still on medical leave.

The school seeks your understanding and cooperation in ensuring your daughter/ward is present for the examination. All students who are absent from the examination will be

awarded zero for the component unless they are certified to be medically unfit or have an official reason. Please refer to the Student Journal for more details.

- **GCE N-Level Examinations**

The GCE N-Level Examinations will take place in the following two periods, from **12 to 22 September** and from **3 to 13 October**. You may refer to SEAB's website <https://www.seab.gov.sg/home/examinations/important-dates-for-candidates> for the schedule of the different papers. Briefing for students had been conducted on **Tuesday, 30 August** in their respective classrooms. To protect the safety and well-being of our students, the school will continue to adhere to safe management measures implemented by MOE. We need your support to ensure that your child is punctual for all her papers and to contact the school should she be unwell with flu-like symptoms, for proper advisory to be given. Students will be granted study leave from **Monday, 26 September**.

- **GCE O-Level Examinations**

The GCE O-Level Examinations will take place from **14 October to 11 November** (written papers). You may refer to SEAB's website <https://www.seab.gov.sg/home/examinations/important-dates-for-candidates> for the schedule of the different papers. Briefing for students will be conducted on 29 September. To protect the safety and well-being of our students, the school will continue to adhere to safe management measures implemented by MOE. We need your support to ensure that your child is punctual for all her papers and to contact the school should she be unwell with flu-like symptoms, for proper advisory to be given. Students will be granted study leave from **Monday, 10 October**.

3. Co-Curricular Activities (CCA)

CCA will resume for all students after the End-of-Year Examinations end on 13 October, with the first official session being on Wednesday 19 October, or earlier (after 13 October) if CCAs are preparing for upcoming performances or competitions.

Do note that the sports and performing arts CCAs are likely to continue to conduct sessions after the last day of school on Friday 28 October, until just before the protected vacation period of 28 November to 26 December 2022. This is to ensure that our students are adequately prepared, both physically and mentally, for the competitions and performances that will be taking place in early 2023.

4. Post-Examination Matters

- **School-Scheduled Leave Days**

As reflected in the EOY examinations timetable, students need not attend school on **14 October** (Marking Day) and **25 October** (Admin Day).

- **Post Examination Timetable**

The post-examination timetable will take effect from **Monday, 17 October**. Students can access their timetable from the school website from 3.00 pm on Sunday, 16 October.

- **Revised Dismissal Times for 17 – 28 October**

In view of the school being an examination centre for the conduct of GCE ‘O’ level examinations, do note the revised dismissal times for the final two academic weeks.

Date	Dismissal Time (for Sec 1 to 3)
17 Oct	12.30pm
18 Oct	11.30pm
19 Oct – 28 Oct	12.30pm

5. Notices for the Term

a. Subject Options and Virtual Subject Information Fair for Sec 2 Cohort

As part of the Education and Career Guidance (ECG) programme and Subject Options process for Secondary 2 students, the school has planned the following schedule of events to guide your daughter/ ward in Term 4:

Date	Event
26 Oct (Wed)	Subject Options Briefing with students
27 Oct (Thu)	Student-Teacher Individual ECG Conference Virtual Subject Information Fair for students via SLS
From 28 Oct (Fri)	Submission of Application through the Subject Options Portal* Release of Application Results Appeals through the Subject Options Portal* Release of Appeal Results

*Please note that submission of application/ appeals through the subject options portal is **NOT** on a first come, first served basis.

We would like to invite you to view the materials in the virtual Subject Information Fair via SLS with your daughter/ ward. The objective of the virtual fair is to support you and your daughter/ ward in making joint and informed decisions regarding her upper secondary subject combination. In the SLS packages curated by the various department teachers, you and your daughter/ ward will have the opportunity to obtain more information about the subject’s focus at the upper secondary level and its post-secondary opportunities.

Students will be briefed on the administration of the subject options application separately during the briefing on 26 October.

You may wish to refer to pages 65 to 76 of the [student journal](#) for more information on the post-secondary education pathways available, and their entry requirements. We also encourage you to consider the following as you discuss the subject options with your daughter/ ward:

- In recent years, the post-secondary education landscape has developed to provide highly diversified and viable pathways.
- Your daughter/ ward has unique interests, strengths and abilities and she should choose a subject combination which best suits her in these respects.
- Your daughter/ ward may have her own dreams and aspirations for the future.

b. KC Graduation Lunch 2022

The school will bid farewell to the graduating cohort at the completion of their secondary school education in Katong Convent with a graduation lunch on **Tuesday, 15 November**. The theme, 'At Your Brightest', encapsulates our dreams for the girls to go forth and achieve success, and be stars in various ways, shining at their brightest. Students attending this celebration can look forward to fun-filled activities and a great time of bonding.

c. KC Open House 2022

The school will be having its Open House on **Saturday, 19 November** from 10 am to 1 pm. Learn more about our KC heritage, experiences, and our special programmes to bring out the best in the individual to bring out the best in others.

At our Open House, visitors will immerse themselves in the vibrant KC learning environment. They can choose to tour our school campus by themselves or be guided by our student leaders, chat with our teachers and students at the exhibition booths, and experience a showcase of our CCA and Arts performances. Do help us to share this event with relatives and friends who are looking for a secondary school where students are nurtured to become the best they can be. More details will be provided soon.

6. Forthcoming Programmes

a. Arts and Culture Sessions [For Sec 1-3 students]

Term 4 will see the Arts Advocates and our brand-new trainees getting ready for their year-end student-initiated arts and cultural festival, "Everything is Not what it Seems" which engages with our perception of image and self-esteem. The festival will be part of KC's first ever Open House on 19 November! The Arts Advocates will also be attending a dance at Esplanade's new Waterfront theatre as part of their arts exposure.

Sessions will be as follows:

- Exposure Event: Infinitely Closer Friday, 14 Oct 8:00 pm
- Session 8: 17 Oct 2:45 to 5:45 pm
- Session 9: 7 Nov 9 am to 12 pm
- Session 10: 14 Nov timing 9 am to 12 pm

b. Library Programme

2022 Library Programme will have its last three sessions of the year for our Book Club readers, Open Mic speakers, and Writer's Lab writers, with the first session on 19 September.

The last two sessions of the year will take place during the November holidays and will see exciting learning experiences. Additionally, S1 & S2 writers who wish to submit a portfolio for the Gifted Education Branch's Creative Arts Programme will take part in the CAP-preparation workshop on 8 and 9 November from 9 to 11 am.

c. Arts immersion Programme (AIP)

• Opportunities to Enrich

Conducted at the end of each semester, the Arts Immersion Programme provides enrichment opportunities for students to either delve deeper into their chosen art form or explore something completely new. The AIP aims to offer arts learning outside of what they would experience in school.

- **Opportunities to Extend**

It also provides a platform for DSA-leadership, with CPVA DSA students identifying possible workshops to either conduct or bring in based on their assessment of student interest. With their instructors and teachers' guidance CPVA DSA students will conceptualize a 1.5 to 3-hour long workshop based on what they think their schoolmates would appreciate. The workshops may be conducted by external instructors or the CPVA DSA students themselves.

Semester Two's AIP takes place on 18 and 20 October. Students are to look out for publicity details in school!

7. Summary of Important Dates in Term 4/ 2022

Date	Event	People Involved
12 Sep	GCE N(A) Level EL Listening Comprehension examination GCE N(T) Level MTL Listening Comprehension examination	4N students
13 Sep	GCE N(T) Level EL Listening Comprehension examination GCE N(A) Level MTL Listening Comprehension examination	4N students
12 – 22 Sep 3 – 13 Oct	GCE N level National Examinations	4N students
27 Sep	KC Awards Day	All students
27 – 30 Sep	EL and MTL school-based oral exams	Sec 1 to 3 students
3 – 13 Oct	EOY exams	Sec 1 to 3 students
14 Oct	Marking day GCE O Level EL Listening Comprehension examination GCE O Level MTLB LC examination	All students
17 – 31 Oct 1 – 11 Nov	GCE O Level Written examinations	4E5N students
28 Oct	Last day of school / Thanksgiving Mass	Sec 1 to 3 students
31 Oct – 11 Nov	Lower Sec ASP/ Sec 3 AP	Sec 1 to 3 students
15 Nov	KC Graduation Lunch	Grad cohort
19 Nov	KC Open House	All students
19 Nov – 2 Jan	Year-end school holidays	All students

Please call the General Office at 6448 6433 or email chijktcs@moe.edu.sg should you have any queries.

Thank you for your continued partnership as we jointly support our girls in this last lap of the year.

Yours sincerely



Mrs Hilda Thong
Principal

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