



CHIJ KATONG CONVENT

346 Marine Terrace, Singapore 449150

KC/G/20/2022

22 March 2022

Dear Parents/ Guardians

Welcome to a new term! I hope that you and your family have had a restful and meaningful March holiday together. Term 2 looks set to be a very exciting time for schools, with more relaxation of Safe Management Measures (SMM) to allow for the resumption of programmes such as the National School Games, level camps and learning journeys to enrich students' learning experience. Term 2 is also the period of both internal and national examinations for our Sec 2 and graduating cohort students, where they will get to apply their learning. This letter will provide school updates and forthcoming events for Term 2.

1. Communications between School and Parents/ Guardians

As part of our continuing efforts to establish a collaborative partnership with our parents and guardians, we would like to provide an update on the following communication channels:

a. Communications via School Website and Social Media

The parents portal within the school website will be removed as the need to restrict access is no longer required. The information posted such as class timetable, assessment matters, CCA and school programmes can be shared with students easily without the need to log in at URL: <https://www.chijkatongconvent.moe.edu.sg/the-kc-village/parents> .

We will also like to invite you to follow us on our social media to be plugged in for exciting updates!

Facebook: <https://www.facebook.com/CHIJKatongConventSG>

Instagram: <https://www.instagram.com/chijkatongconvent>

b. Sec 1 Parents Support Webinar

A parent support webinar for Sec 1 parents and guardians will be conducted via Zoom on Thu 31 Mar at 1.30 pm. The Principal, Year Head and school counsellors will be sharing some ideas on how to support students as they transit to secondary school.

2. Safety and Security Matters

a. Covid-19 Updates

We are grateful that parents have continued to work hand in hand with us in the implementation of safe management measures so that our school remains a safe and conducive environment for all students. The school takes reference from MOH guidelines and students should follow the MOH health protocols. Students are advised to exercise social responsibility and stay home if they are unwell with symptoms (e.g., sore throat, runny nose, fever or cough) and seek medical treatment if necessary. Students should test ART negative each day if they are on Health Risk Notice (HRN) before entering the school.

b. Revised SOP for Early dismissal or the ‘Permission to Leave School Early’ form (wef Term 2 2022)

Students who wish to leave school before dismissal times are granted on the following conditions:

- (A) On special request by parents/guardians, OR
- (B) When not feeling well.

For (A):

The school should be informed well in advance via a written note/email (to your child’s/ward’s form teacher) for planned absences (e.g medical appointment, ballet exams etc) and it is also the responsibility of the student to inform all concerned teachers (FTs, subject teachers, CCA teachers etc) about their planned absences. Students must also plan and arrange to catch up on any missed learning, assignments or assessments. If it is an emergency situation, parents/guardians will need to sign their child/ward out with the approval of a School Leader (SL).

For (B):

If a student feels unwell before the start of school, she should contact her parent/guardian and make her way home. There is no need to sign the Permission to Leave School Early form.

If a student is unwell in class and requests to go home, her Form/Subject teacher will send the student to the GO. The teacher will consult with a SL to see if she should return home. If the decision is for the student to return home to seek medical attention, her form/subject teacher will contact the parent/guardian to make arrangements for a trusted adult to pick up the student.

If a student resting at the sick bay does not recover and needs to return home, an admin staff will contact the parent/guardian to make arrangements for a trusted adult to pick up the student with approval from a SL.

Every early dismissal case will need the approval of a SL and please note that we do not encourage parents to conveniently book a private hire vehicle to pick up the unwell student.

3. Academic Matters

a. Independent Learning Day (ILD)

Our students will continue to experience independent learning days this term during which they will stay at home to complete tasks set by teachers and carry out student-initiated learning to explore their personal interests. The ILD Schedule for term 2 is as follows:

| | |
|---------------------|--------|
| ILD Schedule | |
| Term 2 Week 2: | 29 Mar |
| Term 2 Week 4: | 11 Apr |

For parity of curriculum spread, replacement timetables will be carried out as follows:

| | |
|---------------|---------------------------------|
| Term 2 Week 1 | 24 Mar - Even Monday timetable |
| Term 2 Week 2 | 28 Mar - Even Tuesday timetable |

Students with affected afternoon lessons will be informed by their teachers on the arrangement for their lessons.

b. English Language (EL) and Mother Tongue Languages (MTL) Oral Examinations

The **EL e-Oral Examinations** will take place for Sec 2, 4 and 5 students in Term 2, Weeks 5 and 6. The details of the sessions are as follows:

| Date | Course/ Classes | Time | Venue |
|--------------|--------------------------------------|--|-----------------------|
| 18 Apr (Mon) | 201, 202, 207 SBB | 3.00 – 5.30 pm (Reporting Time: 2.45 pm) | Multi-purpose Hall |
| 19 Apr (Tue) | 405, 406, 500 | | |
| 20 Apr (Wed) | 401, 402 | | |
| 21 Apr (Thu) | 403, 404, 401/402 O Level | | |
| 22 Apr (Fri) | 201 SBB, 202 SBB, 203, 204, 205, 206 | | |
| 26 Apr (Tue) | 207 & 407 | | Computer Lab 1 |

The **MTL e-Oral Examinations** for the various levels will take place in Term 2, Week 5. Details of the sessions are as follows:

| Date | Course/ Classes | Time | Venue |
|--------------|---|---|------------------------------------|
| 18 Apr (Mon) | 3NT MTL, 4NT MTL, 4NA MTL, 4CLB, 4HCL | 3.00 – 5.30 pm <i>Reporting Time: 2.45 pm</i> | Indoor Sports Hall (Level 6) |
| 19 Apr (Tue) | 1E MTL (including 1NA SBB & 1HCL) | | |
| 20 Apr (Wed) | 4E & 5NA MTL (including 4NA taking O level and 3HCL) | | |
| 21 Apr (Thu) | 1NT MTL, 2NT MTL, 1NA MTL (including 1NT SBB students) | | |

On the day of the examination, Lower Sec students will be dismissed at 2.00 pm for lunch. Upper Sec students are strongly encouraged to take their lunch during the stipulated time in their timetable. The school will ensure that safe management measures are in place to keep our students safe. These include visual and question screening, wearing of masks and the practice of safe distancing for all staff and students. There will also be a wipe-down after each candidate. Students are reminded not to turn up for the examination if they are unwell or still on medical leave.

To uphold the integrity of the examination, students will not be allowed to leave the venue once the examination begins. Students will be dismissed from the venue after their examination. The school seeks your understanding and cooperation in ensuring your daughter/ward is present for the examination. More information will be provided by the respective departments nearer to the oral exam period.

c. Mid-Year Examinations (MYE) for Sec 2, 4 and 5 students

The Sec 2, 4 and 5 students will be sitting for the Mid-Year Examinations (MYE) from Thu 28 Apr 2022. The examination schedule will be sent to parents separately.

During the MYE period, Sec 2, 4 and 5 students will be required to attend the flag-raising ceremony if the examination paper commences at 8.00 am. They will not need to report to school if they do not have any paper on that particular day.

Please note that a valid medical certificate should be produced if any student is unwell to sit for the paper. Should the absence not be supported by a medical certificate, the student

will be given zero mark for the paper. However, students who have to miss the MYE due to valid COVID-19 reasons are requested to inform their form teachers as soon as possible. They will be advised accordingly and their absence will be accorded the same treatment as those on medical leave.

Following MOE guidelines, no examination will be conducted after a public holiday. As such, please note that lessons will resume as per the normal Wed timetable on 4 May 2022 for all students.

During the MYE period, all students will not need to report to school on the following days:

- Public holiday in lieu of Labour Day (Tue 2 May 2022),
- Hari Raya Puasa (Wed 3 May 2022),
- Public holiday in lieu of Vesak Day (Mon 16 May 2022) and
- Marking day (Tue 17 May 2022).

Lessons will resume according to the post-examination timetable from Wed 18 May 2022. More information on this timetable will be sent at a later date.

d. E-Learning for Sec 1 and 3

Tue 17 May will be an e-learning day for all Sec 1 and 3 students. Students will not need to report to school on that day, and will need to access all learning materials online.

4. Co-Curricular Activities (CCA) and the National School Games (NSG)

a. CCA Stand-Down for the Mid-Year Examinations (MYE)

To allow our Sec 2, 4 and 5 students to prepare for the MYE, CCA will stand down from Mon 18 Apr, and will resume on Wed 18 May after the examinations. Students who are still involved in the National School Games (NSG) competitions after 18 Apr will continue with their CCA training.

b. National School Games 2022

The National School Games (NSG) 2022 will begin from Term 2 Week 1. The dates of competition for the 6 sports CCA involved in the NSG are as follows:

| Sport | Division | Start Date | End Date |
|---------------|-----------------|-------------------|-----------------|
| Badminton | B Division | 28 Mar (T2W2) | 29 Apr (T2W6) |
| Bowling | B Division | 4 Apr (T2W3) | 14 Apr (T2W4) |
| Canoeing | B & C Divisions | 4 Apr (T2W3) | 12 Apr (T2W4) |
| Floorball | B Division | 28 Mar (T2W2) | 6 May (T2W7) |
| Netball | B Division | 4 Apr (T2W3) | 27 May (T2W10) |
| Track & Field | B & C Divisions | 6 Apr (T2W3) | 6 May (T2W7) |

Students who will be involved in the NSG during the Mid-Year Examinations (MYE) will be advised on the treatment for their MYE papers at a later date.

5. Notices for the Term

a. PLD Journey Flag Off!

Our Sec 1 students will be receiving their Personal Learning Devices (PLDs) this term. We await in excitement for our youngest cohort to join the rest of the school in this Personalised Digital Learning Programme (PDL) journey! We wish for all the students in Katong Convent to tap all the affordances available to them as they engage in their learning meaningfully with their PLD.

We encourage all parents/ guardians to access the Students ICT Portal together with your daughter/ ward for device warranty support, After-School DMA Parent Options as well as other advisories: <https://sites.google.com/moe.edu.sg/chij-kc-sip>

b. Subject Options Briefing for Sec 2 Students

The 2023 Sec 3 subject options briefing for Sec 2 students will take place in school on 12 Apr during curriculum time. During this briefing, students will gain an understanding of the guiding principles, timeline and process to exercise their options, as well as advice on how to make their selections in order to maximise their academic potential.

There will also be a segment on subject options briefing for parents during the Sec 2 Parent Engagement Session on 19 Apr 2022. Parents are invited to email any query they might have pertaining to subject options to Mdm Wahidah at wahidah_ahmad@moe.edu.sg, by 30 Mar, to enable the subject options committee to respond to the queries during the briefing.

c. National Physical Fitness Award (NAPFA) Standard testing

In line with MOE's guidelines, NAPFA standard testing for all graduating cohort students in 2022 has been cancelled. Testing for Sec 2 students will be advised at a later date and is likely to take place only in Term 3. As such, please note that the test dates indicated in Term 2 Week 5 of the school calendar will no longer apply.

d. NRIC Registration for all 15 Year-Old Students

Immigration and Checkpoints Authority (ICA)'s mobile registration team will visit CHIJ Katong Convent in the morning of Fri 8 Apr 2022 to conduct the NRIC Registration for our 15 year-old students. ICA will send out notification letters to the affected students through their parents two weeks before the appointment date.

With effect from 2021, parents will be able to register their child's NRIC online. Parents are reminded to login to go.gov.sg/icreg with their SingPass to submit their child's NRIC registration and complete the following:

- Verify their child's particulars; (If parents wish to add Chinese/Jawi/Tamil Characters, please include during the online submission under the 'Ethnic Name' field. If parents do not include in their application, school will not be able to amend the application thereafter);
- Upload their child's photograph and supporting documents (where applicable); and
- Make payment for their child's NRIC application (\$10 for Singapore Citizens / \$50 for Permanent Residents)

Parents are to complete the NRIC registration online before 8 Apr 2022 to ensure that their child's biometrics are enrolled smoothly. School will notify the affected students once the NRICs are ready for collection.

e. Student Leaders Investiture

On Wed 25 May, we will be having our Student Leaders Investiture where we inaugurate our incoming leaders and thank all our outgoing graduating student leaders. This is a special occasion where we recognise the labour of love by all our student leaders and commit the fruits of their labour to the Lord. The ceremony will see our student leaders hand over their office to the incoming batch and pledge their commitment to the school community.

f. IJ Schools Founders Day Mass

This year, all 11 IJ schools will celebrate Founders Day with a morning mass on Wed 25 May. Students will be dismissed at around 12 pm on that day as there will be an IJ Colloquium for all IJ staff in the afternoon. More details will be provided nearer to the date.

g. KC Honours Day

KC Honours Day will be held on the last day of Term 2, on Fri 27 May 2022 to celebrate and affirm the achievements of our students' good performance in 2021. More details will be shared nearer to the date.

6. Forthcoming Programmes

a. Mathematics Olympiad

Sec 2 students who attended the Math Olympiad training in Term 1 will continue with their learning in Term 2, under Associate Professor Toh Tin Lam, Deputy Head Mathematics & Mathematics Education at the National Institute of Education. Under Prof Toh's guidance, the girls will continue to learn new concepts and hone their problem-solving skills by working on complex and challenging tasks in order to prepare them for the SMO competition in June 2022.

b. ITE Elective Modules

Our Sec 2NT, 3NT and 4NT students will be attending an ITE NT Elective Module entitled "*Dramatique*" at ITE College Central from 21 – 23 Mar 2022 (for Sec 4NT) and 30 – 31 Mar and 1 Apr 2022 (for Sec 2NT and 3NT).

Through this module, students will widen their knowledge in the performance production course which can help prepare them for post-secondary education. Students who do well in the module will attain the ITE Certificate of Achievement, earning themselves a credit unit point (for Elective Modules) which can be used when they enrol themselves in ITE elective module courses in the future.

c. *Taming of the Shrew* Literature Workshops

In the first week of Term 2, the Sec 2 Literature students will embark on a new genre of literature text: the Shakespearean text, and will participate in a workshop that will explore the themes, language, and ideas of *Taming of the Shrew*. Through the use of creative writing and performance pedagogies, students will enter the world of a performance and be given opportunities to explore the stage and act. The hands-on and embodied approach will offer the students an enticing approach to engaging with the text and its plot, be familiar with Shakespearean language and convention, and encounter a few key characters.

d. Open Mic & Writer's Lab

On Mon 4 Apr, our Open Mic and Writer's Lab students look forward to a deeper honing of their craft. In line with Book and Music Week's theme, At First Light, writers will explore Instagram photography and poetry while the speakers explore non-verbal communication and impromptu speaking.

e. Semester 1 Arts Immersion Programme

Conducted at the end of each semester, the Arts Immersion Programme provides enrichment opportunities for students to either delve deeper into their chosen art form or explore something completely new. Taking place digitally on 17 May and live on 19 May, students will have a suite of workshops to choose from; from theatre lighting to K-Pop dancing, curated by the CPVA performing arts students and the Arts & Culture team.

f. Arts and Culture Sessions

Term 2's Arts and Culture Sessions on 18 Apr and 23 May will take an exciting turn as the arts advocates plunge into planning Book and Music Week: At First Light with more creative control and liveness than ever before! Term 2 will also see, for the first time, an art advocate leaders campaign.

g. Cultural Performance Exposure Scheme (CPES) Chinese Language (CL) Drama Appreciation

To expose students to Chinese language-related cultural performances and promote interest in learning the language, the Mother Tongue Department (Chinese Language Unit) has arranged for Sec 3 Chinese Language students to watch a Mandarin drama performance entitled '*Poppy*' on 22 Apr (Friday) from 4.00 to 5.15 pm. This drama performance, staged by The Theatre Practice, combines interactivity, social media, camera wizardry and live performance to tell a re-imagined tale about loss and the fight to protect what you love. Students will watch the online performance at home using their PLDs. This activity involves all Sec 3 CL, Higher CL and CL Drama students. More details will be given by the subject teachers nearer the date.

h. Geographical Investigation (GI)

Most students will begin their Geographical Investigations (GI) in Term 2. Through these GI experiences, students not only get the opportunity to develop a deeper understanding of what they have learnt during their Geography lessons in class but they will also get to practice and hone GI-specific skills such as data collection, analyses and presentation. Their exposure to GI enables them to develop an affinity for the environment as well as a sense of space, place, environment and scale; key concepts that underlie the Secondary Geography syllabus.

The Sec 1 students will embark on their first GI journey in Term 2. Their GI will focus on understanding the factors affecting the water quality in the Siglap Canal and researching on ways to educate others about the importance of keeping our waterways clean.

Sec 3 Full Geography students will be carrying out in-class studies to better understand the dynamism of coastal processes and the interaction of human and nature at the coast. Using material and data collected at East Coast Park, they will learn about wave and sediment characteristics, movement of beach materials along the coast and also how the presence of human management structures alters coastal processes.

Sec 3 Elective Geography students will be conducting a weather and climate GI to investigate the factors affecting the micro-climate of the school. They will carry out measurements of temperature, relative humidity and wind speed as well as make observations of surroundings to better understand the factors affecting climate.

Sec 4 students will be continuing to investigate the issue of tourism in Singapore. Using data gathered from previous GI trips to Marina Bay Sands (MBS), they will carry out in-class studies to understand the factors driving tourism at MBS. In doing so, they will learn about important human geography data collection methods such as conducting interviews, pedestrian counts and environment perception surveys.

i. Science Enrichment Programme

Students keen to learn more about the history of perfumes and how they are made can have a go at making their own perfume using fruit peels or flower petals on 19 May. Through this hands-on learning experience, they will witness for themselves how scientific knowledge is relevant in real world applications. This will be helpful should they decide to pursue a career in the perfume industry. Who knows, some of them may well end up discovering the next Chanel No. 5!

j. DSA/ EAE Workshops for Graduating Cohort

Graduating cohort students interested in applying for DSA-JC or EAE-Poly/ITE are encouraged to sign up for a workshop to learn more about interview skills, preparation of portfolio, processes and expectations in DSA/EAE. This workshop will be conducted by our MOE-ECG counsellor, Ms Kate Choo on 23 May (Monday) from 3.00 to 4.30 pm. More information will be provided nearer the date.

k. Sec 2 Outdoor Adventure Camp

The Sec 2 Outdoor Adventure Camp will take place on 31 May, 1 and 2 Jun 2022. It will be a non-residential camp, and all Sec 2 students are expected to report to school daily on those three days. They will be dismissed from school by 5.30 pm each day. The objectives of this non-residential camp are to develop our students as leaders with the confidence and courage to step out of their comfort zone, to build the life skills of effective communication, co-operation and personal responsibility and to promote mutual understanding, trust and respect amongst their peers. More details of the camp programme and activities will be shared by the school in the middle of Term 2.

7. Summary of Important Dates in Term 2/ 2022

| Date | Event | People Involved |
|-----------------|---------------------------------------|--------------------------|
| 29 Mar, 11 Apr | Independent Learning Days | All students |
| 31 Mar | Sec 1 Parent Support Webinar | Sec 1 students & parents |
| 8 Apr | NRIC Registration | 15 year-old students |
| 12 Apr | 2023 Subject Options Briefing | Sec 2 students |
| 18 Apr | CCA Stand Down | All students |
| 18 – 26 Apr | EL and MTL e-Oral Examinations | Sec 2, 4 & 5 students |
| 19 Apr | Sec 2 Parent Engagement Session | Sec 2 students & parents |
| 28 Apr - 13 May | Mid-Year Examinations | Sec 2, 4 & 5 students |
| 2 May | Public holiday in lieu of Labour Day | All students |
| 3 May | Hari Raya Puasa (Public Holiday) | All students |
| 16 May | Public holiday in lieu of Vesak Day | All students |
| 17 May | Marking Day/ e-Learning for Sec 1 & 3 | All students |
| 18 May | Resumption of CCA | All students |

| | | |
|-------------------------|--|--------------------|
| 18 May | Sec 1 Leadership Day Camp | Sec 1 students |
| 18 May | Sec 3 Values-In-Action Day Camp | Sec 3 students |
| 25 May | IJ Founders Day Mass | All students |
| 25 May | Student Leaders Investiture | All students |
| 27 May | KC Honours Day | All students |
| 30 May - 26 Jun | June holidays | All students |
| 30, 31 May | GCE 'O' Level MTL exams | Sec 4 & 5 students |
| 31 May, 1, 2 Jun | Sec 2 Outdoor Adventure Non-Residential Camp | Sec 2 students |
| 1, 2, 3, 20, 21, 22 Jun | Sec 4 & 5 Academic Programme | Sec 4 & 5 students |
| 27 Jun | First Day of Term 3 | All students |

Please call the General Office at 6448 6433 or email chijktcs@moe.edu.sg should you have any queries.

Thank you and I look forward to our continued partnership.

Yours sincerely



Mrs Hilda Thong
Principal

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TEACHING & LEARNING



CHARACTER & CITIZENSHIP
EDUCATION



STUDENT ALL-ROUND
DEVELOPMENT



STAFF WELL-BEING &
DEVELOPMENT



PARTNERSHIP

